

Nominations are open from Monday 22 July until 4.30pm (ACST) Wednesday 21 August 2019 for various positions on the AEU NT's Branch Executive. Nominations must be in writing, comply with AEU Rules and be lodged with the AEC Returning Officer (not the AEU).

Nominations are called for the following positions on Branch Executive:

- Branch Secretary
- Executive Councillors Darwin Region – 4 positions
- Executive Councillors Palmerston Regional & Rural – 3 positions
- Executive Councillors Alice Springs Region – 2 positions
- Executive Councillors Arnhem Region – 2 positions
- Executive Councillors Katherine Region – 2 positions
- Executive Councillor Barkly Region – 1 position

The Branch Executive is the AEU NT's governing body when the annual Branch Conference is not in session. It meets at least six times per year and manages the union's finances, endorses policies and actions, and guides the actions of the union between Branch Conferences. You can find out more about our governing structure [here](#).

Members of Executive are asked to attend at least six meetings of Branch Executive each year, as well as Branch Conference. Release from ordinary duties is arranged where required and, although these positions are unpaid, all costs associated with carrying out the duties of the role are met by the union.

The term of office for Branch Secretary is three years. The term of office for all executive councillor positions is two years, with the successful candidates commencing their terms of office in January 2020.

ROLE DESCRIPTIONS

Branch Secretary

The Branch Secretary is elected by the Branch's financial membership and is a member of the Branch Executive.

By convention, the Branch Secretary is a full-time officer who works from the union's Darwin office and, along with the Branch President, manages the day-to-day affairs of the union and acts as its chief spokesperson.

This is a wide-ranging role that involves travelling to all parts of the Territory to meet with members, politicians, government officials and others. The Secretary acts as an advocate for the interests of the union as a whole, as well as handling matters concerning individual members.

Among other things, the Secretary manages the Branch's office, including its finances, approves membership applications and resignations, maintains records as appropriate, organises meetings of Branch Executive and Branch Conference, is the signatory to industrial agreements such as Enterprise Agreements, and co-ordinates the provision of legal assistance to members. In legal terms, the Secretary is the equivalent of a Public Officer.

Commencing in the role

In most circumstances, leave without pay will be approved for NT Public Sector employees to undertake work as a union official. The Secretary will be expected to commence the role in mid-January 2020.

Executive Councillor

The role of regional Executive Councillor is to represent, report and be responsible to the members of their region. The AEU has six regions and each region is allocated a regional Executive Councillor for each 200 members or part thereof. Regional Executive Councillors typically assist in the co-ordination of regional meetings and bring issues concerning members in the region to the attention of Branch Executive.

Regional Executive Councillors must be members of the region they represent and are elected by members of that region.

NOMINATIONS

How to nominate

Should you be interested in nominating for a position and would like more information about what the role entails, contact the Branch Secretary, Adam Lampe, on 08 8948 5399.

Candidates for the positions must fill out and submit the attached nomination form below.

More information

Download the [election notice](#) and [nomination form](#).