



Job application workshops and merit selection training opportunities

The Department of Education has organised upcoming professional development opportunities for teachers which the union has agreed to promote. The first is in job application writing, to provide advice on how to successfully apply for permanent and promotional positions. The second is merit selection training, which is a requirement for all staff sitting on selection panels. We encourage members at least several members in each workplace to undertake this training to ensure there is union representation on selection panels whenever possible.

Job Application Writing

Facilitated by Sharon Winks, *Consultant for PricewaterhouseCoopers*, this course is designed to provide current employees with expert tips on resume writing, selecting the appropriate referees and being prepared for an interview.

To register your interest, email jenna.smith@nt.gov.au with the date you would wish to attend. Places are limited and registration is on a ‘first in best dressed’ basis.

Date	Session Time	Location
Friday 7 April	3pm - 6pm	Gray Primary School
Tuesday 16 May	9am - 12pm	Mitchell Centre – Level 14 – Plummer Room
Wednesday 17 May	10am - 1pm	Nhulunbuy High School
Wednesday 17 May	3pm - 6pm	Nhulunbuy High School
Monday 22 May	10am - 1pm	Alice Plaza, Department of Education Boardroom
Monday 22 May	3pm - 6pm	Alice Plaza, Department of Education Boardroom
Tuesday 23 May	3pm - 6pm	Tennant Creek – Karguru Room
Wednesday 24 May	9am - 12pm	Tennant Creek - Karguru Room

Merit Selection Training

In-line with the [NTPS Recruitment and Selection Policy](#), all selection panel members must have received merit selection training to be eligible to sit on a selection panel.

To register your interest, email jenna.smith@nt.gov.au with the date you would wish to attend. Places are limited and registration is on a ‘first in best dressed’ basis.

Date	Session Time	Location
Monday 15 May	9am - 4pm	Mitchell Centre – Level 14 – Plummer Room
Thursday 18 May	10am - 1:30pm	Nhulunbuy High School
Friday 19 May	10am - 5pm	Mitchell Centre – Level 14 – Plummer Room